

Ingol & Tanterton Neighbourhood Council

MINUTES of THE PARISH COUNCIL MEETING held on Wednesday the 11th September 2013 in St Margaret's Church Hall Ingol @ 7.00pm

Present: Cllrs Anderson, Dodd, Ellison, Speakman, Thompson, Brookes & Wright
There were four members of the public present

72/13 To receive Apologies

Cllrs Soole, McGrath and Roskell

73/13 To consider and approve the Minutes of the Meeting held on the 10th July 2013

It was resolved that the Minutes of the meeting held on the 10th July 2013 should be approved and signed by the Chairman as a correct record

74/13 To receive Declarations of Interest

None

75/13 To adjourn the meeting for a period of public discussion

The meeting was adjourned.

A representative of Share IT introduced himself and explained in detail the proposals which were being instigated to assist and support disadvantaged people in the community. He explained the purpose of the request for a grant to help set up, amongst other things, cookery clubs. A number of questions were responded to and some suggestions were made with regard to other contacts that might be able to also help with the initiative. Members had already received papers concerning the venture since the grant request was to be discussed later at the meeting.

The meeting was reconvened.

76/13 To consider a request from Share IT to provide funding for their new initiative to support disadvantaged people in the community details of which are outlined in the enclosed report – it is expected that members of the group will attend the meeting in order to address the Council during public participation.

It was resolved that a grant of £250.00 should be made to Share IT as detailed in the papers accompanying the agenda.

77/13 To note that in accordance with his contract of employment the Clerks salary will be increased by 1% with effect from the 1st April 2013 under the nationally negotiated remuneration arrangements.

It was noted as above.

78/13 To authorise payment of the following accounts:

300059	Greenwood Gardening Services	Lengthsman	325.00
300060	Greenwood Gardening Services	Lengthsman	262.50
300061	W V Mcennerney-Whittle	Reimburse purchase slabs sand compost for Planters project	312.74
300062	W V Mcennerney-Whittle	Salary and Expenses 2 nd Qtr	1092.40
300063	Inland Revenue	Tax and NI 2 nd Qtr	682.00

It was resolved that the above mentioned payments should be authorised

79/13 To receive and approve the enclosed Statement of Accounts as at 30th June 2013

It was resolved that the Statement of Accounts as at 30th June 2013 should be approved

80/13 To approve that the Clerk should be registered for telephone banking so that he may access account details over the telephone (Please note that this does not allow the Clerk to undertake any transactions)

It was resolved that that the Clerk should be registered for telephone banking as set out above

81/13 To consider sending in conjunction with Lea and Cottam Parish Council (should they agree) a communication to LCC requesting that they investigate the possibility of providing a mini roundabout at the crossroad junction of Tag Lane and Tanterton Hall Road.

It was resolved that a communication should be sent in conjunction with Lea and Cottam Parish Council to LCC requesting that they investigate the possibility of providing a mini roundabout at the crossroad junction of Tag Lane and Tanterton Hall Road.

82/13 To consider adoption of the recommendations of the Parish Council Remuneration Panel as set out in the enclosed report relating to member allowances, travel expenses and out of pocket expenses for representing this council at an external event.

It was resolved that the recommendations of the Parish Council Remuneration Panel should be adopted

83/13 To consider the procedures, timescales and production of future newsletters as outlined in the enclosed report from the current working group.

Views were put forward during the debate that the suggested 2 newsletters per year was not enough, that it was essential that a newsletter was done in November this year rather than wait until February 2014 and that this issue should cover in greater depth the activities of the Council to date and the arrangements for any Christmas tree ceremony that might take place. It was also suggested that it might be more expedient for only one person to manage the newsletter and that this person might be resourced externally and undertake the collation and writing of articles, the design of the newsletter and arrangements for printing subject to minute 9/13 concerning the release of the final draft for printing. The Clerk suggested that his daughter who had experience of writing local council newsletters in the past might be willing to undertake a November issue on a trial basis at an agreed fee although this would mean a change to the format and design and the engagement of the printer company used by the Clerks other Councils who might then be able to help with a bespoke design rather than using a Microsoft publisher template which had design restrictions. Members accepted that they should seek to submit articles for inclusion in newsletters however it was pointed out that they also needed deadline dates with which to work. The members present thanked the existing team for the work they had put in, in producing the newsletters thus far.

It was then resolved:

That a November 2013 newsletter should be produced as outlined above

That the Clerk's daughter should be approached to undertake the production at a fee of £150.00

That deadline dates should be advised to all members who would seek to submit appropriate articles

That the printing company used by the Clerk's other councils should be engaged to undertake the printing and also assist with a bespoke design

That the Clerk would oversee the production and approve the final draft along with the Chairman in line with minute 9/13

That at the December 2013 meeting this Council should consider the above production, decide the number of issues and timings for 2014 and whether to seek to continue the arrangements with the Clerk's daughter or revert back to a working group arrangement or seek an alternative external supplier.

84/13 To note that the date of the next meeting is scheduled for the 23rd October 2013

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