



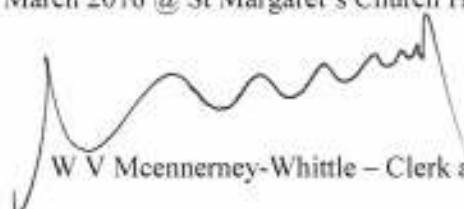
7 BILSBOROUGH MEADOW  
LEA, PRESTON, PR2 1YY  
01772 733829

E-MAIL: [ingoltantertonnc@hotmail.co.uk](mailto:ingoltantertonnc@hotmail.co.uk)

23<sup>rd</sup> March 2016

## NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 30<sup>th</sup> March 2016 @ St Margaret's Church Hall Ingol commencing at 7.00pm



W V Mcennerney-Whittle – Clerk and RFO

## AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 2<sup>nd</sup> March 2015 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

*Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.*

5. To authorise payment of the following accounts:

300219	J Buttle	Fee for Note Taking at Public Meeting	50.00
300220	G Gooch	Fee for Chairing Public Meeting	50.00
On Line 20/3	Preston CC	Christmas Trees	2040.00
On Line 15/3	GGS	Lengthsman	296.70
On Line 15/3	Peerless Fencing	Barrier Repair	781.06
300221	W V Mcennerney - Whittle	Salary & Expenses	1153.22
300222	Inland Revenue	Tax Deductions	698.00

6. To consider the enclosed proposed consultation document in respect of the installation of benches around Tanterton Village Green and agree that if approved or an amendment approved that this Council approve the printing of 30 leaflets for distribution to dwellings in the immediate area of TVG.

7. To consider the enclosed report concerning the procurement of two new notice boards:

- Agree the locations
- Agree the allocation of the procurement from the quotes obtained
- Authorise the project to be undertaken and that any requisite costs be incurred (planning applications and so forth) at the discretion of the Clerk

*(Please note that further supportive documents will be available at the meeting for perusal)*

8. To consider the enclosed suggested questionnaire relating to the formation of a Community Plan and subject to its agreement decide whether it should be issued as part of a 'booklet' as outlined in the attached notes and if so extend the terms of reference of the existing working group to produce a 'mock up' for the approval of this Council at a future meeting and a specific timescale plan as to how responses will be obtained from all groups in the community in such numbers that the response/findings have validity.
9. To consider the appointment of a working group to take forward any further discussions with Lancashire Constabulary with regard to the procurement of an additional PSCO for this area who will then forward for consideration such proposals that might have been negotiated for the consideration and agreement or otherwise of this Council
10. To consider the appointment of a working group to take forward any discussions on behalf of this Council relating to the retention of library facilities in Ingol who will then bring forward for the consideration and agreement or otherwise of this Council any proposals that might be put forward.
11. To consider a request for funding of £200.00 from Ingol Cricket Club as a contribution to the projects outlined in the enclosed development plan submitted by them (A copy of their bank statement is enclosed – the Clerk is able to confirm that a copy of their constitution has been received in line with this Council's grant awarding policy)
12. To note that the date of the next meeting is scheduled for the 18<sup>th</sup> May 2016



MINUTES of the NEIGHBOURHOOD COUNCIL MEETING held on Wednesday the 2<sup>nd</sup> March 2016 @  
St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs McGrath, Bevan, Anderson, Brookes, Ellison, Thompson, Buchner and Roskell

There were five members of the public present.

12/16 To receive apologies

*Cllrs Soole and Davies*

13/16 To approve the Minutes of the Meeting held on the 13<sup>th</sup> January 2016 (enclosed)

*It was resolved that the Minutes of the meeting held on the 13<sup>th</sup> January 2016 should be approved and signed by the Chairman as a true and accurate record*

14/16 To receive Declarations of Interest

*Cllrs Ellison, Brookes and Thompson declared a personal and prejudicial interest in items 17 & 18 on the agenda since they are trustees of TVC LTD – they left the room during the debate and voting on these items however in accordance with the Code of Conduct Cllrs Ellison and Brookes made representation against the proposals before leaving the room.*

15/16 To adjourn the meeting for a period of public discussion

*The meeting was adjourned*

*A member of the public asked and was given an explanation of the rules concerning declarations of interest. Two members of the public expressed concern and opposition to the suggestions to withdraw future funding to Tanterton Village Centre Ltd an item which was to be discussed later on the agenda.*

*A member of the public expressed concern and opposition to the suggestion of earmarking funding to potentially provide additional local PSCO cover.*

*A resident asked that her suggestions regarding the proposed new notice board locations and benches should be taken on board – she was asked to contact the appropriate working groups (contact members were identified).*

*It was confirmed that the NC Lengthsman was fully employed even during the winter months.*

*It was confirmed that issues relating to flooding on roads should be reported to LCC*

*The meeting was reconvened*

16/16 To authorise payment of the following accounts:

300218	SLCC	¼ Practitioners Conference	94.25
On Line 21/2/16	St Margaret's Church	Room Hire	144.00
On Line 21/2/16	Intact	Room Hire	40.00
On Line 21/2/16	Printing World Ltd	Newsletter and Flyer	290.00
On Line 12/2/16	GGs	Lengthsman	374.10
On Line 4/2/16	Pool House School	Grant re Bicycles	400.00
On Line 2/2/16	City Distributors	Newsletter and Flyer	230.40
On Line 15/1/16	GGs	Lengthsman	258.00



*It was resolved that the above mentioned payments should be approved*

- 17/16 To consider renewal of the Lengthsman's contract for a further 12 months at a rate of £13.00 per hour (last year £12.90) being an increase in line with the latest RPI figures

*It was resolved that the Lengthsman's contract should be renewed as above.*

- 18/16 To appoint Len Slade as the internal auditor for 2015/16 at a fee of £105.00 and approve the Terms of Reference and Internal Control and Suggested Testing Methodology the relative documents having already been circulated

*It was resolved that Len Slade should be appointed as Internal Auditor as outlined above and the documents referred to above should be approved by this Council*

- 19/16 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2016
- The Councils Risk Management Register 2016
- The Councils Asset Register 2016
- The Review of the Effectiveness of the Internal Audit and Internal Control 2016

*It was resolved that the above mentioned documents should be approved.*

- 20/16 To consider and renew adoption of the Standing Orders and Financial Regulations which have been reviewed and already circulated.

*It was resolved that the above mentioned documents should be adopted.*

- 21/16 To consider whether this Council wishes to go ahead with Code of Conduct training as suggested by the Monitoring officer at an approx cost of £230.00 given that only 4 Members have indicated their willingness to attend; the remainder considering that the suggestion is wholly inappropriate for them since they understand and have not breached the Code of Conduct, something which has triggered the suggestion.

*A recorded vote was requested:*

*In favour: Cllrs Thompson, Ellison and Brookes*

*Against: Cllrs Bevan, McGrath, Anderson, Roskell and Buchner*

*It was therefore resolved that the suggested training should not be undertaken.*

- 22/16 To consider whether to approach Preston CC with a view to having Ingol Library listed as a Community Asset and if so appoint a working group to put together the application for the approval of this Council at a future meeting.

*It was resolved that it was inappropriate to seek the listing of the Library building as a Community Asset at this time.*

- 23/16 To consider whether this Council wishes to reverse its decision to withdraw from membership of LALC. The proposed fees for 2016/17 being £661.00 (after one-year subsidy of apron £100)

*It was resolved that this Council should not reverse its previous decision as above.*

- 24/16 To consider whether this Council should earmark the sum of £10000 to be used as required toward supporting efforts to keep Ingol Library from closure; subject to appropriate assurances and a contract being agreed between this Council and LCC

*It was resolved that this Council should earmark £10000 as above.*

- 25/16 To consider whether this Council should approach Lancashire Constabulary and earmark £25000 to support the provision of an additional PCSO for this neighbourhood; subject to a suitable contract being agreed between this Council and Lancashire Constabulary

*It was resolved that this Council should earmark £25000 as above.*

- 26/16 To consider whether in the light of TVC Ltd having decided not to provide the financial information as agreed and requested under Minute Number 30/15 that this council should immediately withdraw its resolutions to provide any further funding either as part of the original 5-year funding plan or its further resolution to potentially provide a further £5K backup in case of need as outlined in Minutes number 93/13 and 67/13.

*Cllrs Thompson, Ellison and Brookes left the room after making representation against the proposal due to the fact they were Trustees of TVC Ltd.*

*A recorded vote was requested*

*In favour: Cllrs Bevan, McGrath, Anderson and Buchner*

*Against: Cllr Roskell*

*It was resolved that the previously agreed funding as outlined above should now be withdrawn.*

- 27/16 To consider whether in the light of TVC Ltd having decided not to provide the financial information as agreed and requested under Minute Number 30/15 that this Council now seek to recover 50% of the funding provided for 2015/16 on the basis that the requisite information has only been provided for a period of 6 months and that such recovery would include the engagement of a suitable firm of solicitors if need be.

*The above item was withdrawn.*

- 28/16 To consider the enclosed response from LCC concerning Nog Tow roundabout and decide whether this Council wishes to take forward a suggestion that planting, street art and lighting might be appropriate for the roundabout and, if so, establish a working group to take the suggestion forward in conjunction with LCC as landowners.

*It was resolved that Cllrs Roskell and Brookes should form a working group to consider further the suggestion made above and liaise with LCC as appropriate.*

- 29/16 To receive and approve the enclosed Statement of Accounts as at 31<sup>st</sup> December 2015.

*It was resolved that the above mentioned Statement of Accounts should be approved*

- 30/16 To note that the date of the next meeting is scheduled for the 30th March 2016

*It was noted that the date of the next meeting is scheduled for the 30<sup>th</sup> March 2016*



The Neighbourhood Council have been approached by local residents requesting bench seating around the Tanterton Village Green.

To be fair to the residents in the immediate area, this questionnaire has been produced to ask for your comments.

The locations of the proposed benches can be found below: ☆

Note; The benches will not be in the vicinity of the street lights,⊙, except for the ones around the playground.



**Fig1: General Area**

**Bench 1:** Made from recycled plastic with wood effect beams with a steel structure.  
6ft long, 18" seat height



**Bench 2:** Stainless Steel frame with the base and back of Iroko timber treated slats.  
6ft long, 18" seat height.





Please complete the questions below and return to@

The Post Box at Tanterton Village Centre

Or

Ingol & Tanterton Neighbourhood Council

7 Bilsborough Meadow,

Preston,

PR2 1YY

1	Address:		
2	Do you support the need for seating around the village green?	Yes	No
3	If No, Why?		
4	Which bench type do you prefer?	1	2
5	Is the quantity of benches right?	Yes	No
6	Do you want more?	Yes	
7	How many?		
8	Where? Please mark on the photograph.		
9	Do you want less?	Yes	
10	How many?		
11	Where? Please mark on the photograph.		

# Ingol and Tanterton Neighbourhood Council

## Project Notice Boards 2015/16

Working Group – Councillor T. Anderson. Councillor D. Bevan

Two Land owners and Potential Locations identified

### Places for People

Location – Kidsgrove Shopping Area.

Contact :- Mr Jody Lauder

Group Corporate Estates Surveyor – North Region.

---

### Community Gateway Association

Location – Granton Walks Shopping Area.

Contact :- Mr Andy Rankin (initially)

ASB Prevention Officer.

Lisa Minshull (subsequently)

Neighbourhood Care Officer.

### **Initial Process**

It was after Site Meetings, Discussions and Email Correspondence the proposed locations and sites have been agreed in principle, subject to agreement being obtained from the business owners and eventual full Planning Approval being granted by Preston City Council – See the attached plan for the specific location (marked A) In the case of Granton Walks a secondary site was suggested (marked B).

It is worth mentioning that whilst we considered the locations to be ideal the proposed sites was neither mine nor my colleagues first choice but the mutually agreed decision was at the culmination of some three and half



months discussions and meetings with People for Places (three people involved) Community Gateway Association (four people involved) the Business Owners and the Shop keepers, all of had to agree to the proposals. There was a diversity of opinion that will no doubt also exist within our Council.

In each instance a Risks Assessment exercise was undertaken of both the proposed (agreed) sites and found little or no Risks to either the disabled or able bodied members of our Community. I do however, have some safety concerns and issues with secondary suggested site at Granton Walks.

The Land, Business Owners and Shop keepers have given their approval in writing and are quite happy subject to Planning Approval by P.C.C.

## **Funding**

It is proposed the Project be funded by I.and TNC however my fellow Councillor T Anderson identified a number of sources for possible supportive funding and at present received one refusal and one promise of at least £150.00, however, apart from the avenues being explored by Tom. We could approach both the Land Owners who both have funds available to be spent in the Community.

## **Procurement**

At all stages good Corporate Purchasing Practice was followed with a number of companies being approached with a view to obtaining at least three competitive quotations. In each instance potential suppliers were made fully aware of our specific requirements and asked to quote for the supply and erection at the two locations.

## **Tendering**

At all stages good commercial practice was followed with each potential supplier being made aware of our specific requirements with NO guide price

being either sought or given. The tendering process resulted in four Companies submitting quotations for consideration by the Council.

Greenbarnes Ltd, Brackley - who quoted one price only	£8045. 95
Fitzpatrick Woolmer, Ebbw Vale - who quoted a number of prices for various types ranging in price from a minimum of £4536. 00 to	£7620. 00
Parish Notice Board Company, Northwich – quoted one price	£3240.00
Whitehill Direct Ltd., Chorley – who quoted two prices	£3150. 00
They also submitted a quotation for a split Notice Board for the secondary suggested site at Granton Walks.	£3625. 00

Consideration was given to all the Quotations submitted, and after due consideration I am minded to recommend that should the Council wish to proceed with the Project and planning Approval be sought an order be placed with Whitehill Direct Ltd., (obviously after full planning approval from Preston city Council ). The decision being made not just because they are the cheapest – the specification is comprehensive and good (see attached ). It appears to be **good value for money**. Councillor Tom Anderson our Chairman ( chairman if necessary ) and myself have been invited to view sites at which the same style of Notice Board have been erected, however, that offer was not taken up at this particular time. This would indicate to me they have confidence in their product and the standard of workmanship.

It is at this stage I feel it is appropriate to acknowledge and thank my Colleague - Councillor Tom Anderson for firstly facilitating the initial contact with both the Housing Associations and for identifying sources and actively pursuing our desire for supportive funding.

In concluding this report I appreciate there will be some discord and possible disagreement with regard to the two proposed sites. It is inevitable when so many people are involved in the decision making process, what is on offer was

achieved only after many meetings and a large amount of correspondence over three and a half months.

Arising from this report I would like to propose – This Council have our Clerk apply to P.C.C. for planning permission to erect a Notice Board at each of the agreed sites and that these Notice Boards be supplied by Whitehill Direct Ltd., at quoted price of £3150. 00.

Councillor Derek Bevan

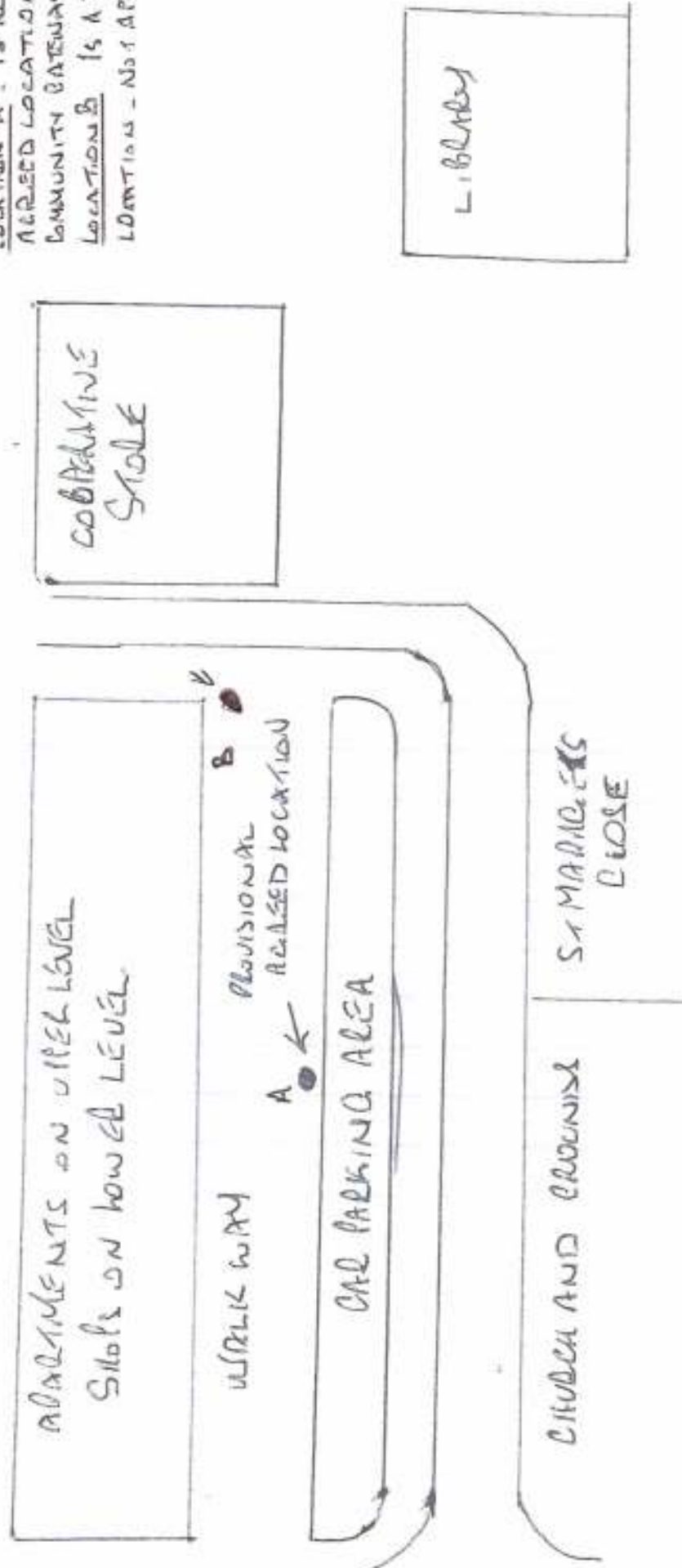


COMMUNITY GATEWAY

INGLE & TANTERTON - GRANTON WALKS - SHOPPING AREA

ALLEGED SITE FOR COMMUNITY NOTICE BOARD

LOCATION A - IS ALREADY  
ALLEGED LOCATION WITH  
COMMUNITY GATEWAY ASK.  
LOCATION B IS A SECONDARY  
LOCATION - NOT APPROVED!



NB ALLEGED LOCATION IS IMMEDIATELY BEHIND  
THE RESTRICTED PARKING SIGN - IN FRONT OF CAR PARKING  
PLEASE NOT NOT TO SCALE.

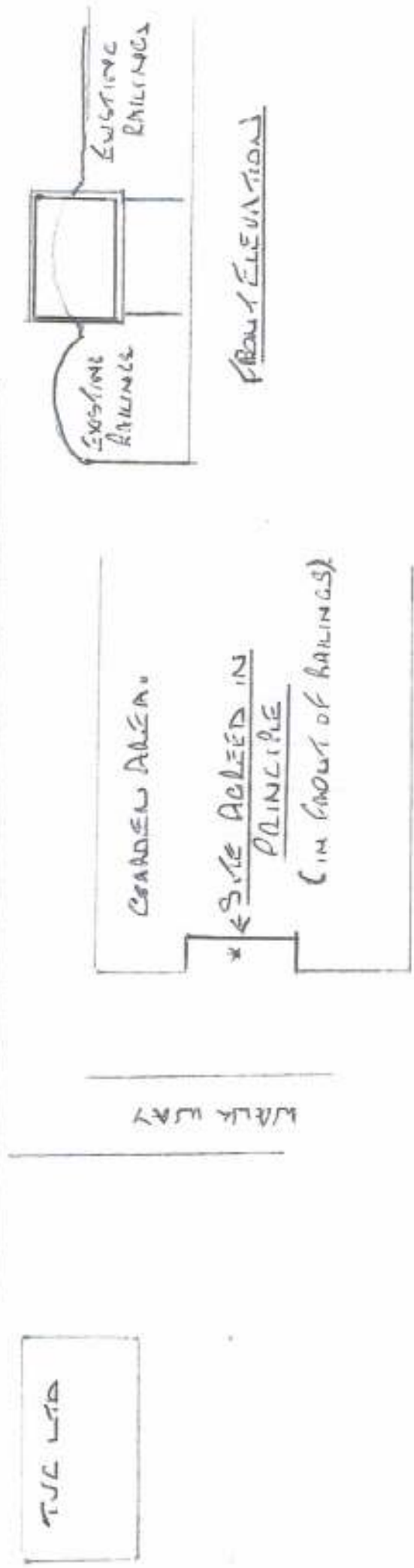
FILE LINK



PLACES FOR PEOPLE

# INGOL & TANTERTON VILLAGE CENTRE - KIDSELOWE.

## AGREED SITE FOR COMMUNITY NOTICE BOARD



Shops  
 COMPRISING . CONVENIENCE STORE . GREENWAY HARDWARE

PLEASE NOTE NOT TO SCALE





A

NEALS BAKERY

WELCOME

## Questionnaire Suggestion

Revised on **2015-11-24** Draft proposals discussed at the meeting with Rosie, Liz, Derek and Tom issued for comment to the meeting attendees.

### Item 1

***Good quality and safe community facilities for all.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please Identify why,-----

-----

### Item2

***Training and learning opportunities in the area.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----

-----

### Item 3

***Employment opportunities.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why-----

-----

### Item 4

***Traffic management and road safety in the area.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----



## Questionnaire Suggestion

---

### Item 5

***Addressing issues relating to poverty and austerity in the area***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why

---

---

### Item 6,

***Review of current communication methods and their impact.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why

---

---

### Item 7

***Digital getting people on line a priority.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why

---

---

### Item 8

***Health and well being in the area***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why

---

---



## Questionnaire Suggestion

### Item 9

#### *Community safety in the area.*

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----

-----

### Item 10

#### *Environment activities and projects.*

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----

-----

-----

### Item 11

#### *Empty business / shops.*

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----

-----

### Item 12

#### *Affordable homes and empty housing in the area.*

No Opinion

Low Priority

Medium Priority

High Priority

Essential

## Questionnaire Suggestion

Please identify why -----  
-----

### Item 13

#### ***Arts and culture in your community.***

No Opinion

Low Priority

Medium Priority

High Priority

Essential

Please identify why -----  
-----

### Item 14

#### ***What are your community priorities? \*Tick up to 5 priorities\****

Please identify why -----  
-----

- Social & Recreational*
- Crime & Anti-Social Behaviour / Includes community safety*
- Environment*
- Communication*
- Arts & Culture*
- Transport & Parking*
- Housing*
- Education & Learning*
- Local Democracy*
- Digital Inclusion & Technology*
- Money & Finance*
- Places*

## Questionnaire Suggestion

*Business & Employment*

*Health & Wellbeing*

### Item 15

*If you have any other comments about Ingol and Tanterton areas please let us know.*

### Item 16

*How engaged are NC with the community on a 1 to 5 scoring 5 being the highest*

**1      2      3      4      5.**

Please identify why -----

-----



Front Cover = N C Logo as a header, then mid section = Annual Community Review 2015. In my opinion this front sheet needs a colourful border / design.

Page 1 = Index on contents and a very visible statement on the 100 GBP prize for filling in the questionnaire.

Page 2 = Chairman's introduction on our ethos for quality and raise the importance of the Questionnaire.

The bottom Half of this page was for a group photograph of NC and for me this should include Bill Whittle

Pages 3 and 4 = Community Inspired Projects 2006 / 2012 please see below mapping for detailed information it should be noted that this was carried out by N M (Neighbourhood Management) the fore runner of the present NC active group, but for sure betterment has been achieved

Pages 5 and 6 = The listings on what NC have achieved from 2012 till present day \* content TBA.

Page 7 lead into the Questionnaire giving in depth benefits of filling and returning the completed questionnaire, provide a link Survey Monkey for e replies, consider other means of returns IE(But not limited to) postage, door knocking, public meetings, fetes, employing

canvassers, church's, Pact, Citizen zone bus, each questionnaire shall be designed with a tear of facility this leaves the recipient with a the other quality information,

Page 8 = The questionnaire which is the main point of the exercise and we must be positive to achieve a meaningful result

Page 9 and 10 = The Equality Monitoring Forms.

This is how i see the layout, please comment constructively on receipt of these comment i shall then fill in the narratives against each item where required.

\*End od summary\*



### Current Account

1002/1000 45216  
00010000 N

Date	Details	Withdrawn	Paid In	Balance
8 Jan 2016	PERKSPT FORWDRD			2,843.79
27 Jan	CHARGE	25.00		2,818.79
8 Feb	DALTON TREASURER LON P HOLLINGTON STARS		45.00	2,863.79

Account Number 054922385  
Branch sort code 01-07-14  
Personal Website Bank Plus

INVOIC. CHITDICT CLUB  
BUSINESS CURRENT ACCOUNT

Ingol Cricket Club  
Development Plan  
Drawn Up 2014

### Objective

Our club exists to encourage the growth of adult cricket and in particular focusing on re-introducing adults to social but competitive cricket who have ceased to play the game from a junior level. This is in line with the UK governments stated objectives to encourage adult participation in sport as a legacy of the 2012 Olympic Games.

Ingol cricket club is fulfilling this niche in that since 2012 our playing numbers have increased by 50% bucking the trend that was highlighted in the recent ECB survey that showed declining player numbers in recreational cricket.

### Background

Ingol CC was formed in 2007 to play social friendly adult cricket matches; this grew into midweek league cricket in 2008 and weekend cricket in 2009.

Currently Ingol Cricket club puts out two adult teams every Saturday and one every Tuesday night.

### Ground Development

Initially the club operated on an informal letting arrangement with Preston grasshoppers' rugby Club to use the cricket pitch within their grounds. This included general use of the rugby clubs showers, changing rooms and clubhouse, although these are a 4 minute walk from the cricket pitch. (There were no changing rooms at the cricket field in 2009)

In 2010 the opportunity arose to sign a ten year licence to play at the ground which included the option to allow Ingol CC to construct their own changing facilities and make general ground improvements. These have included the refurbishment of sight screens and installation of perimeter fencing.

In 2011 Ingol CC purchased two portacabins which have been sited adjacent to the cricket pitch and substantially refurbished to form a clubhouse, two changing rooms and a storage area.

### Summary of Works

2011 Purchase of Porta cabins and conversion into separate rooms and provision of toilet facilities

2012 Full refurbishment of the away changing room including new decoration and benched seating

2013 New scoreboard installed, outdoor decking area for players seating also installed



2014 pre season – All outside areas re painted and LED lighting installed in the tea room area.

2014 Post Season - Tea room refurbished to include new bench seating and full re decoration. The home changing room has also been completely re decorated and new seating and hooks installed.

This has all been completely self funded by the efforts of Ingol CC in fund raising nights and club member's donations in terms of the labour for work done.

Although the work done to our ground has been considerable for a club of our size in a short space of time the following is planned for the 2015 season which we believe will considerably enhance our facility.

To make general improvements to our clubhouse and to allow greater outdoor seating / terraced area and Also to create a covered shelter for scorers.  
In addition to this we also wish to improve our groundwork facilities with the construction of a metal shed That can house a bow dry and other drying equipment to enable games to re start quicker. This will also free up storage in the general clubhouse

This will be done by

Purchase of a Bow Dry
Install 18m of decking outside the away changing room and scoring area
Purchase of a metal shed
Materials to construct a timber canopy with plastic roof to provide a sheltered scoring area

We are also working with our landlords to improve the outfield and provide a new artificial playing strip.

In addition to this we have full use of showering and bathroom facilities at the rugby club and also have use of the bar / clubhouse there which is one of the largest and well maintained in the area.

#### The Future

The committee of Ingol Cricket club is extremely committed to continuing to grow our adult playing membership in line with the UK government initiative to get more adults into sport. We have developed a long way in a short space of time and have strong experience of re introducing people into sport.