



MINUTES of the ANNUAL NEIGHBOURHOOD COUNCIL MEETING held on Wednesday the 20<sup>th</sup> May 2015 @ St Margaret's Church Hall Ingol.

Present Cllrs McGrath, Anderson, Brookes, Buchner, Bevan, Davies and Roskell

One member of the public was present

34/15 To elect the Chairman for the next 12 months who will then be required to sign the Acceptance of Office form.

*Cllr McGrath was elected chairman for the following 12 months.*

*He then signed the 'Declaration of Acceptance of Office' form*

35/15 To elect the Vice Chairman for the next 12 months

*Cllr Roskell was elected Vice Chairman for the next 12 months*

36/15 To receive apologies

*Cllrs Soole, Ellison and Thompson*

37/15 To consider and approve the Minutes of the Meeting held on the 25<sup>th</sup> March 2015 (enclosed)

*It was resolved that the minutes of the meeting held on the 25<sup>th</sup> March 2015 should be signed by the Chairman as a true and accurate record*

38/15 To receive Declarations of Interest

*None*

39/15 To adjourn the meeting for a period of public discussion

*The meeting was adjourned*

*It was mentioned that Tanterton Football Club were expecting to return to play their matches on the newly drained Tanterton recreation ground football pitch. Further improvements around the ground are being considered including improved railings and changing facilities. Springfields are also considering playing their matches on the pitches. Consideration is also being given to advertising boards however permission for this needs to be sought.*

*The meeting was re-convened*

40/15 To authorise payment of the following accounts:

300160	City Distributors Ltd	Newsletter Distribution	115.20
300161	Ingol Cricket Club	Donation as previously agreed	200.00
300162	Groundworks Lancashire	Plan Options for Tanterton Shops Area	1647.00
300163	Greenwood Garden Services	Lengthsman	277.80
300164	Greenwood Garden Services	Lengthsman	283.80

300165	L Slade	Internal Audit fee	105.00
300166	LALC Subscription	Subscription	698.19
300167	TVC Ltd	Agreed Grant Funding Minute 30/15	3500.00

***It was resolved that the above mentioned payments should be approved.***

41/15 To receive and approve the Financial Statement of Accounts to the 31<sup>st</sup> March 2015 (enclosed)

***It was resolved that the Financial Statement of Accounts to the 31<sup>st</sup> March 2015 should be approved***

42/15 To consider and approve the enclosed Internal Auditors Report for the year ended 31st March 2015

***It was resolved that the Internal Auditors Report for the year ended 31st March 2015***

43/15 To approve and authorise the Chairman and RFO to sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31<sup>st</sup> March 2015 (papers enclosed)

***It was resolved that the Chairman and RFO should sign Section 1 (Statement of Accounts) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31<sup>st</sup> March 2015***

44/15 To note that this Council's insurance is due for renewal with Zurich Insurance under the LTA agreed for 5 years in 2013. The premium this year being £544.94

***It was resolved that this Council's insurance policy should be renewed***

45/15 To note that the law has now changed and it is now legal to send the agenda and accompanying papers by e-mail to members. This will save the Council money in terms of postage, stationery and printer ink costs and will also allow the agenda and documents to be put into a pdf file which can be loaded onto the web site to provide better communication to members of the public.

***It was noted that normally the agenda and accompanying papers will in future be delivered by electronic mail. Any member who does not have Internet access will still be provided with hard copies sent by post and copies of the agenda itself will also be brought to each meeting.***

46/15 To appoint representatives to attend Preston Area Committee Meetings on behalf of this Council (last time Cllr Brookes, Ellison and Anderson)

***It was resolved that this item be deferred to a future meeting***

47/15 To consider whether the following working groups remain relevant and if so appoint members to the said groups bearing in mind that working groups may not make any decision on behalf of the Council and that it is usual for membership of groups to be divided amongst members so that all members take part and that no one member has presence on the majority of groups.

*Surgeries working group terms of reference minute 112/14 - previously Cllrs Anderson, Dodd and Wright*

*Tanterton Village Green seating as per minute 116/14 - previously Cllrs McGrath, Dodd and Soole*

*Tanterton Shops Area improvement – Groundworks plan options – previously Cllrs Anderson and Brookes*

*Gateway liaison re potential projects to improve the area – previously Cllrs Anderson and McGrath*

*Best Kept Garden Competition – previously Cllrs McGrath, Wright and Soole*

*Dog fouling – previously Cllrs McGrath and Soole*

*Christmas event – previously Cllrs Anderson, Dodd, Thompson and Soole*

***It was resolved that the above item should be deferred to a future meeting***

48/15 To consider how this Council wishes to take forward the issue of newsletters – it was a recommendation in the recent independent performance consultation that newsletters should be on a more regular basis so as to keep residents informed and increase the profile of the Council – last year it was intended that there should have been 4 quarterly issues but only 3 issues were undertaken.

***It was resolved that the above item should be deferred to a future meeting***

49/15 To confirm that this Council remains eligible to use the General Power of Competence since it has the required number of elected members and the clerk holds the requisite qualification.

***It was confirmed that this Council remains eligible to use the General Power of Competence***

50/15 To consider whether any member should attend the LALC Spring Conference at a cost of £35 per delegate (programme enclosed)

***It was resolved that Cllrs Davies and Roskell should attend the above mentioned Conference***

51/15 To consider whether this Council should request LCC to design, procure and deliver a permanent road safety refuge on Tag Lane in the vicinity of Hillcrest garage opposite to 248/250 Tag Lane at a cost to this Council not to exceed £21000. Delivery aimed to be completed within the current financial year. See attached correspondence on this subject.

***It was resolved that the above item should be deferred.***

***It was resolved that a grant application should be submitted to Healthy Streets and that a decision with regard to NC funding would be made once the outcome of this application was known.***

52/15 To approve that all new members should attend the requisite training delivered by the Lancashire County Training Partnership in respect of the role and procedures relating to local Councils. (Scheduled dates are Saturday 11<sup>th</sup> July am & Saturday 25<sup>th</sup> July am & Howick House Penwortham)

***It was resolved that the County Training Partnership should be asked to provide bespoke onsite training for all members over two evenings with each evening session lasting approx. 2.5 hours. Items to be covered to include procedures, roles, an outline of planning and finance.***

53/15 To consider whether the 23 ‘Planters’ installed and owned by this council should be stained. (Provisional agreement has been reached with CPB for them to undertake work if NC supply materials etc. – if agreed a decision will be required as to colour or clear),

***It was resolved that the offer of labour should be accepted and that the planters should be stained in a cedar red stain with all material cost met by this Council.***

54/15 To consider the enclosed request from Intact for funding towards re-furbishment at a total cost of £4988.00 plus Vat (Last year this Council purchased and gifted to Intact reception area furniture to the extent of £3612.24)

***It was resolved that the above item should be deferred to a future meeting.***

55/15 To note that the date of the next meeting is scheduled for the 15<sup>th</sup> July 2015

***It was noted that the date of the next meeting is scheduled for the 15<sup>th</sup> July 2015***