



**The minutes of the meeting held on Wednesday 21<sup>st</sup> April 2021 at 7pm.  
Due to the Covid 19 virus the neighbourhood council held this meeting  
remotely by Zoom communication.**

**Present:** Cllr N Darby (vice-chairman), Cllr B Ellison, Cllr D Roskell, Cllr J Potter.  
Clerk – Gill Mason.  
Four members of the public.

**Open forum**

Intact has opened for three days a week so community users can access the pantry, IT suite, Drop in and employability. The staff have worked from home on Thursdays and Fridays.  
Bids have been applied for including a £90,000 lottery grant. Perspex shields, sanitisation stations and other Covid secure items have been set up at a cost of £10,000.  
The end of year accounts has not been completed, but it is expected that the centre will have a financial shortfall and at best break even.

TVC have been closed due to the Covid lockdowns and there has been no income. The youth worker has been furloughed twice and is expected to start back on the 2<sup>nd</sup> May.

The grant from the neighbourhood council has given the centre stability. There has been maintenance and decorating completed and a food bank ran from the centre.

The Café opened and it also provided a take-away service but it wasn't feasible to keep it open.

The motorbikes are continuing to be a nuisance and it has been reported 12 times in three weeks.  
Motorised scooters are being used on pavements which is unsafe for pedestrians.

The benches at Tanterton Hall Road playing fields need cleaning.

The areas that are owned by Places for People have fly tipping, rubbish and debris that needs tidying up.

Seven metal panels were stolen near Dunoon Close at the back of the nature reserve. It will cost £2000 to replace and install the panels.

**38/21 To receive apologies.**

Cllr T Anderson (chairman), Cllr M Carrig, Cllr S Zdan-Michajlowicz, Cllr M Jewell.

**39/21 To approve the minutes of the meeting held on Wednesday 17<sup>th</sup> March 2021.**

The minutes of the last meeting were approved and will be signed by the chairman at the next physical meeting.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

**40/21 To receive declarations of interest.**

Cllr Darby declared an interest in the planning agenda item as a member of Preston City Council Planning Committee.

Cllr Potter declared a prejudicial interest in the Intact grant agenda item as a trustee.

Cllr Ellison declared a prejudicial interest in the TVC grant agenda item as a trustee.

**41/21 To consider the update on the installation of the defibrillator at the TVC.**

It was resolved that the defibrillator be installed at a cost of £262.80 including vat.

Proposed by Cllr Ellison.

Seconded by Cllr Darby.

**42/21 Finance.**

**Expenditure**

BACS	Gill Mason – clerk	Expenses March	£53.88
BACS	MB Landscaping	Lengthsman’s hours (basic)April	£450.66
BACS	Gill Mason – clerk	Wages April	£680.73
BACS	Preston CC	Christmas Trees	£4515.80
BACS	British Gas	Cottam Lane Gate	£40.30
BACS	London Hearts	Defibrillator	£1441.00
BACS	Bruce Ellison	Land registry search reimbursement	£6.00

It was resolved that the payments be made.

Proposed by Cllr Darby.

Seconded by Cllr Potter.

**43/21 To consider the lengthsman’s update.**

The clerk reported that the lengthsman had not turned up for the last meeting and the ordered boards for the signage had been cancelled by the lengthsman as he will use scaffold boards.

The planters are in need of watering and the lengthsman will be asked to use his eight hours a week to complete this over the next month.

**Summer watering schedule.**

The lengthsman will be asked to calculate how many hours it takes to water all of the planters, so the ITNC can work out a package of work over and above the eight hours per week that the lengthsman is contracted to.

**44/21 To consider planning matters and applications.**

Application number: 06/2021/0299

Address: 3 Cottam Nurseries, Cottam Lane, Preston, PR2 3XW

Description: Erection of 1no. Class B8 storage building following demolition of existing storage building.

No observations.

Application number: 06/2021/0475

Application type: Full application

Address: Whitefield House Farm , Mayfield Avenue, Preston, PR2 3PL

Description: Two and single storey rear extensions following partial demolition of existing kitchen

No observations.

Application number: 06/2021/0507

Application type: Amendment following grant of planning permission

Address: Ingol Golf And Squash Club (Phase 1 - Land west of Wychnor, south of Lightfoot Lane), Preston, PR2 7BY

Description: Amendment to reserved matters application 06/2018/1405 comprising of material changes to fence (non-material amendment not subject to consultation).

The neighbourhood council object to the application.

The developer wants to change the wall at the Eastern end of the new estate from a 1.8m high brick wall to a 1.8m high wooden featheredge board.

The objection is based on:

- 1, The walls in the estates in the immediate area are brick.
- 2, The land where the wall is proposed is very wet in the Autumn, Winter & Spring months and therefore the proposed fence posts and featherboard would be subject to rot in the near future.
- 3, The proposal has no future maintenance plans included the application.
- 4, A brick wall would last the life of the estate, whereas a wood fence would not and would require

regular annual maintenance, which has not been proposed.  
It was resolved that the responses be submitted.  
Proposed Cllr Ellison.  
Seconded Cllr Roskell.

**45/21 Reports from the neighbourhood council working groups:**  
***Neighbourhood council review working group.***  
No update.

***ITNC communications working group.***

It was resolved that the newsletter will be printed and distributed on the 21<sup>st</sup> May 2021 at a cost of up to £600.00.  
Proposed by Cllr Darby.  
Seconded by Cllr Potter.

***Outreach to community groups working group.***

Intact will be asked to provide the Unite meeting minutes to the ITNC.

***Tanterton shops area improvement working group.***

Cllr Ellison reported that the land registry documentation that has been purchased shows ownership of the flats, shops and surrounding areas of land.  
Once the TVC opens it will be proposed that the youth / community worker liaises with the youths to work on the project of improving, maintaining and respecting the area.

***Planter sponsorship working group.***

The working group will present the sponsorship policy at the next meeting.

**46/21 To consider the membership costs of re-joining LALC.**

It was resolved that the ITNC renew its subscription with LALC.  
Proposed by Cllr Ellison.  
Seconded by Cllr Potter.

**47/21 To consider the review of the grant payments to TVC and Intact.**

The grants will be paid to the TVC and Intact in accordance with the agreements made in 2019/20.  
The ITNC will resolve to accept the reports at the next meeting as it was not quorate.

**48/21 To consider the annual insurance renewal (Zurich £598.78).**

It was resolved that the policy be renewed.  
Proposed by Cllr Ellison.  
Seconded by Cllr Potter.

**49/21 To consider the appointment of an internal auditor.**

It was resolved that Len Slade be appointed as the internal auditor.  
Proposed by Cllr Darby.  
Seconded by Cllr Potter.

**50/21 Date and time of meetings.**

Wednesday 12<sup>th</sup> May 2021

The meeting closed at 9.10pm.

Signed .....Date.....