



Ingol & Tanterton

NEIGHBOURHOOD COUNCIL

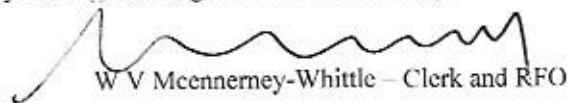
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9th January 2019

NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 16th January 2019 @ St Margaret's Church Hall Ingol commencing at 7.00pm



W V Mcenmerney-Whittle – Clerk and RFO

AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 5th December 2018 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.

5. To authorise payment of the following accounts:

On Line	W V Mcenmerney-Whittle	3 rd Qtr Salary and Expenses	1485.07
On Line	Inland Revenue	3 rd Qtr Tax deductions	917.11
On Line	Reimburse B McGrath	Calendar Costs	392.99
On Line	TVC Ltd	Grant	5000.00
On Line	City Distributers	Xmas Flyer	130.86
On Line	Reimburse J Thompson	Xmas Event Costs	367.35
On Line	SLCC	¼ Share Annual Subscription	68.25

6. To review the Lengthsman/Environmental Assistant role which was introduced last year on a 12-month trial period and decide whether the role should be continued and what changes might be made to the arrangements in the light of the 12-month experiment.
7. To consider the enclosed quotation concerning the erection of a mild steel automatic gate (instead of a rising bollard) across Cottam Lane as per enclosed papers and decide whether this project should be agreed in principle subject to the obtaining of all necessary permissions since the location is not the same as the previously considered rising bollard.
8. To consider and approve the contribution to PCC for open space maintenance at £9550.00 which is the same as last year and which has been provided for in the budget for 2019 / 2020.
9. To appoint a small working group to investigate what type of planters/flower beds should be purchased/erected to replace the existing now that they are coming to the end of their useful life. An earmarked budget has been included in the Precept for 2019/2020 at £6000.00
10. To approve the enclosed Statement of Accounts as at 31st December 2018
11. To note that the next meeting is scheduled for the 6th March 2019



MINUTES of the NEIGHBOURHOOD COUNCIL MEETING held on Wednesday the 5th December 2018 @ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs Bevan, Brookes, Roskell, McGrath, Anderson, Darby and Thompson

There were four members of the public present

73/18 To receive apologies

Cllrs Ellison, Soole and Carrig

74/18 To approve the Minutes of the Meeting held on the 17th October 2018 (enclosed)

It was resolved that the minutes of the meeting held on the 17th October 2018 should be approved and signed by the Chairman as a true and accurate record

75/18 To receive Declarations of Interest

Cllr McGrath declared a personal and prejudicial interest in item 6 on the agenda concerning a rising bollard since he lives in close proximity to the propose installation. He left the room and did not take part in the debate or voting on this matter however he chose to make a statement of support before leaving the room.

Cllrs Brookes and Thompson declared personal and prejudicial interests in item 8 on the agenda concerning funding to TVC Ltd since they are trustees of TVC Ltd. They left the room and did not take part in the debate or voting on this matter however Cllr Brookes chose to make a statement of support before leaving the room.

76/18 To adjourn the meeting for a period of public participation

The meeting was adjourned

It was mentioned that the post office building was undergoing some work – it was however stated that as far as we are aware this does not mean that a post office is to be reinstated.

The meeting was reconvened

77/18 To authorise payment of the following accounts:

On Line	Printing World	Flyer re Xmas Event	89.00
On Line	City Distributors	Deliver Newsletter	152.68
On Line	M K Bamber	Lengthsman	2795.00
On Line	Printing World	Newsletter	270.00
On Line	Viking Direct	Stationery	124.75
On Line	Newgate Nurseries	Plants for Planters	260.40

It was resolved that the payments mentioned above should be approved

78/18 To consider the enclosed report concerning the erection of a rising bollard on Cottam Lane and decide what action should now be taken. Quotations are enclosed which should be carefully read relating to the potential for additional costs in certain circumstances.

It was resolved that this Council should not erect a bollard as proposed but that it would consider a grant contribution to such a project if undertaken by another formally constituted group who would then be responsible for both the installation and maintenance thereafter.

79/18 To consider the production of a calendar (draft already distributed by e-mail) and a happy new year flyer and decide whether to take the proposals forward at an estimated cost of £600.00 with delivery undertaken by Council members.

It was resolved that the above project should be taken forward.

80/18 To consider a request from TVC Ltd to provide them with £5K funding on the understanding that they will then guarantee to keep the Centre open until the 31st March 2019

It was resolved that the request outlined above should be approved.

81/18 To consider a suggestion that additional provision is made for planter replacement with new planters in recycled material perhaps self-watering or similar which would require circa £6000 and which might reduce watering and be more sustainable in the long term.

It was resolved that financial provision should be made within next year's budget to undertake a replacement scheme as outlined above.

82/18 To consider the attached draft budget and then taking into account any decisions made at this meeting set a Precept for 2019/20.

It was resolved that the Precept for 2019/20 should be set at £99000.00

83/18 To approve payment of one quarter share of the Clerk's 2018 SLCC membership subscription (approx total £284) and attendance incl. previous overnight stay costs at the Practitioners Conference 2019 (approx £424) being a combined net cost to each Council for whom he works of approx £177.00 (last year £167.50)

It was resolved that the payments mentioned above should be authorised

84/18 To note that the next meeting is scheduled for the 16th January 2019

It was noted that the next meeting is scheduled for the 16th January 2019



Mr McGrath
77 Barry Avenue
Ingol
Preston
PR2 3XP

14th December 2018

Our Ref : JAE/8706

Dear Mr McGrath

Further to our recent meeting, please find below details of our quotation as follows.

No. 1 : To supply and fit 1 No. Mild steel framed gate with a 4.7m clear opening x 1m high.
Finish will be galvanised to B5729 and painted Yellow.
Steelwork will consist of 1 No. Adjuster, 1 No. Hinge post and 1 No. Catcher post.

Cost : £2820.54 + vat

No. 2 : To automate the gate using a NICE Big Metro single kit which will consist of 1 No. Motor, 1 No. Foundation box, 1 No. Moon Clever MC824H control panel, and 1 No. Steel cabinet for the control panel.

Safety will be with 1 No. Warning lamp, 1 No. Warning sign, 2 No. Manual release keys, 3 No. ASO category three self checking safety edges, 1 No. Safety edge monitoring relay, 2 No. Sets of safety photocells to allow the gate to be fully automatic, i.e. one press of the transmitter to open the gate, the gate will close automatically once traffic has passed through, 1 No. Technical file, 1 No. Handover pack, and to carry out an impact test with results.

Access to be with 1 No. Intratone receiver & 2 No. Intratone handheld transmitters, plus 1 No. GSM switcher to allow the gate to be opened by a Mobile phone.
10m of SWA power cable to be supplied, laid, connected to a 16 amp breaker and tested, plus all localised cabling.

Cost : £3710.29 + vat

Please note that the GSM switcher does need a sim card to operate and this can be supplied by ourselves at a cost of £10.00 for a pay as you go card, or you can supply your own sim.

tel: 01772 822507 - fax: 01772 200783

email: info@howickforge.co.uk web: www.howickforge.co.uk

Workform UK Ltd

Registered No: 45 936 54



Door & Hardware
Automation

65A Hannel Lane, Walton Le Dale, Preston, Lancashire, PR5 4LE



constructionline

Payment Terms: A 30% deposit will be required on acceptance of this estimate with payment in full 30 days from completion of all work. An order form for you to sign will be forwarded with a deposit invoice and we will not proceed with any works until order form has been returned and deposit received. All goods supplied will remain the property of Howick Automation until such time.

There will be a 12 month warranty period for all parts and labour excluding any vandalism. At the end of this period we will carry out a handover service.

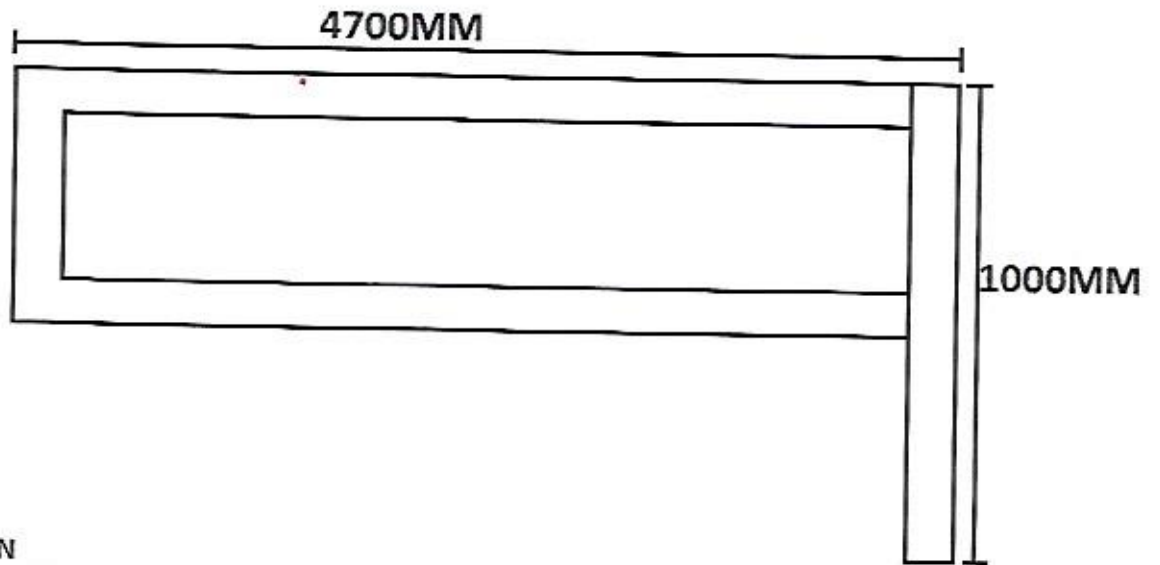
All prices will be held for a period of 6 months and are exclusive of VAT.

If existing supports/pillars/motors/equipment and/or cabling are to be used we cannot be responsible for their condition and, if need replacing/upgrading this will be at an extra cost.

All automated systems require preventative maintenance and we recommend a minimum yearly service, of which we will contact you to ask if you would like this carrying out.

ALL OUR SYSTEMS ARE COMPLIANT WITH CURRENT HEALTH AND SAFETY REGULATIONS.

Warning: All close boarded / wooden / solid gates should be left open in any extreme / windy weather.

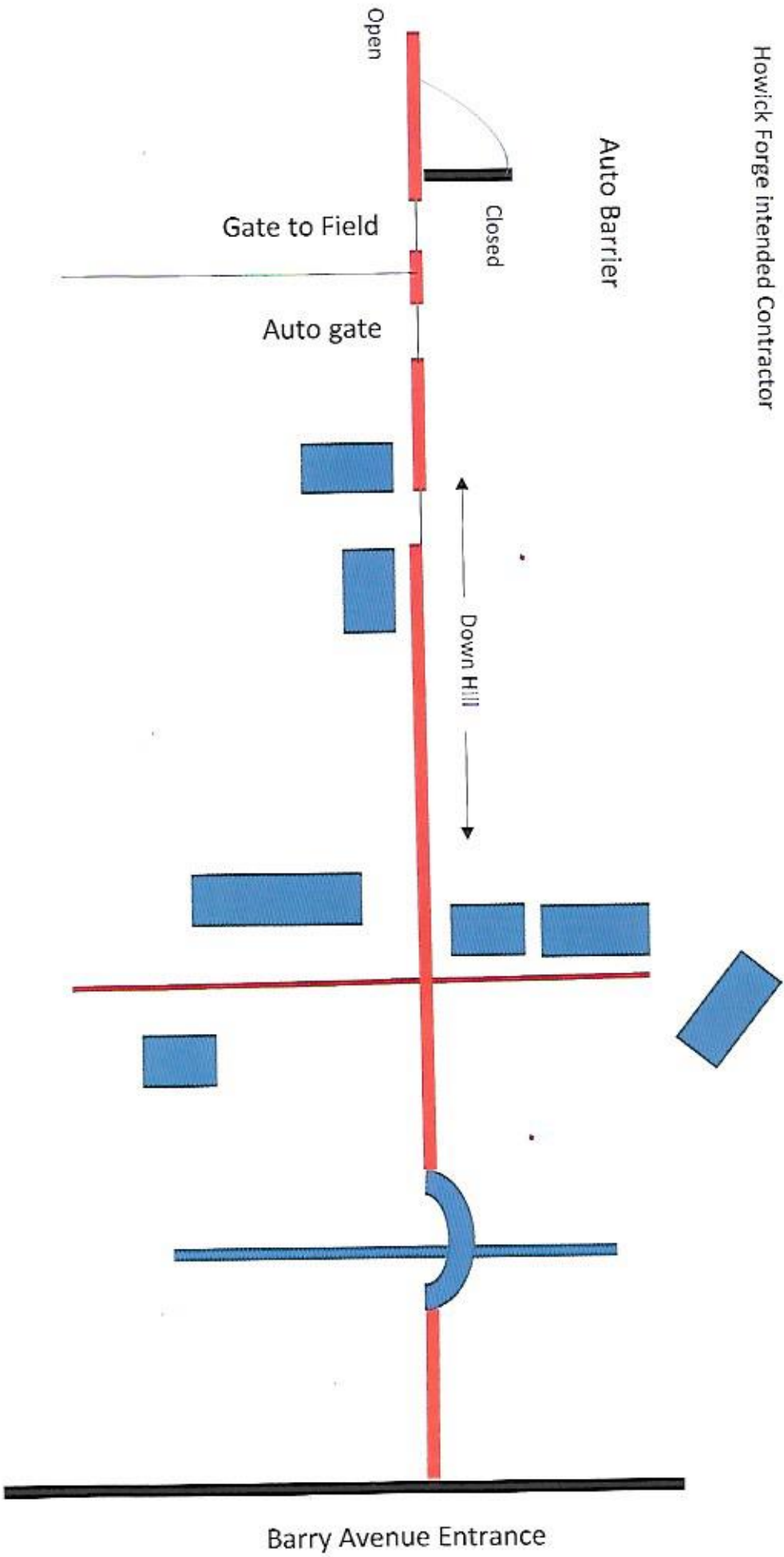


REF: 8706
DESIGN: AS DRAWN
FINISH: GALV & YELLOW
MATERIALS: 100X100 BOX SECTION FRAME

Connection to the Auto Gate

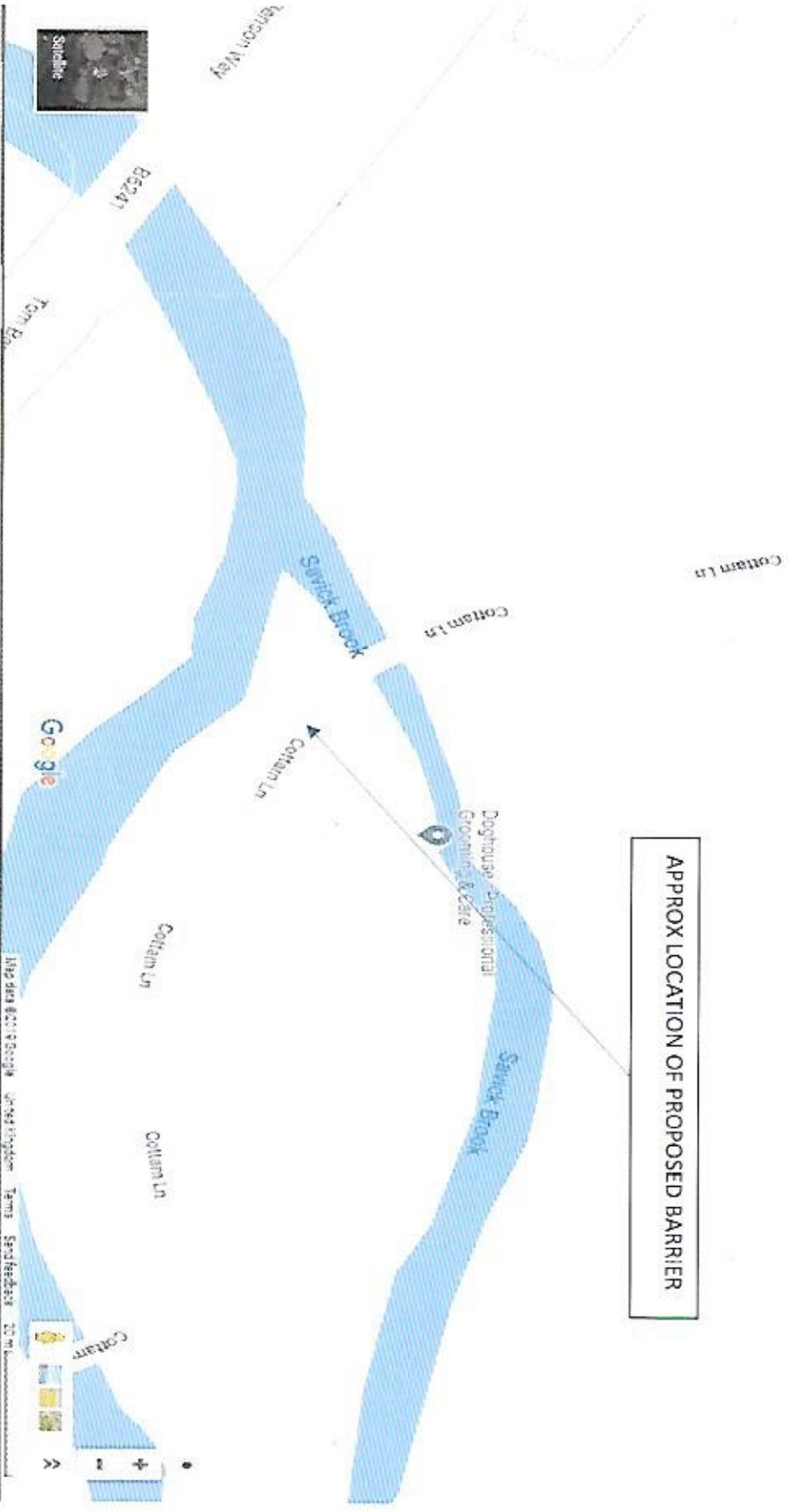
Auto Gate originally fitted by Howick Forge

Howick Forge intended Contractor



Browser window showing Google Maps interface. The address bar contains the URL: <https://www.google.com/maps/@53.745207,-2.444578,19z>. The interface includes navigation controls (back, forward, home, location), a search bar, and a menu icon. A dropdown menu is open, displaying the text: "See travel times, traffic and nearby places".

APPROX LOCATION OF PROPOSED BARRIER



INGOL & TANTERTON NC 1ST APRIL TO 31ST DECEMBER 2018

FORECAST				
BUDGET				
68632	Opening Balance 1/4/2018		68631.80	
53603	Precept		53603.00	
80	Interest		198.48	
975	Vat Refund		3072.18	
123290	Total Income		125505.46	
1000	Donations		6000.00	
8800	Clerk Salary		6596.12	
450	Clerk Expenses - Petrol		270.55	
465	Audit		405.00	
700	Insurance		584.27	
10000	Projects Unspecified			
300	Subscriptions		261.59	
600	Office Expenses/Misc		355.28	
400	Room Hire / Ground Rent		216.00	
72	Bank charges		54.00	
2200	Newsletter		1372.44	
200	Training			
1000	Materials/Repairs/Plants		1713.60	
85	National Insurance		61.28	
550	Xmas Event		445.16	
1900	Xmas Trees			
8400	Bollard			
	Vat Reclaim		772.82	
4773	Election Costs		4773.63	
19000	Lengthsman/Environmental Asst		10387.00	
34000	Tanterton Recreation Ground			
9550	PCC Open Space		2387.50	
104445	Expenditure		36656.24	
18845	Reserves C/F		88849.22	
	Bank current		35146.03	
	Bank deposit		23200.12	
	PSD FUND		30503.07	
	BALANCE		88849.22	
CIL - ACCOUNT	28/04/2017		2487.08	