



Gill Mason - Clerk and RFO
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10th May 2019

Members of the neighbourhood council are summoned to the annual neighbourhood council meeting to be held on Thursday 16th May 2019 at St Margaret's Church Hall, Ingol commencing at 7.00pm.

Agenda

- 1.Election of chairman for 2019/2020.
- 2.Election of vice-chairman for 2019/2020.
- 3.Appointment of an RFO for 2019/2020.
- 4.Appointment of representatives on committees, working groups and outside bodies.
- 5.To receive apologies.
- 6.To approve the minutes of the meeting held on the 10th April 2019.
- 7.To receive declarations of interest.
- 8.To adjourn the meeting for public participation.
(Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda).
- 9.To authorise payment of the following accounts:

BACS	Gill Mason -clerk	Clerks wages and expenses (31 st May)	£583.49
Cheque	Tanterton Village Centre	Contribution to youth worker costs	£11,000.00
Cheque	Tanterton Play Area	3 rd party contribution	£2805.00
Cheque	Pool House School	Helmet and bike purchase	£547.56
Cheque	Hi – Tec Controls	Installation of gate and automation	£5545.38
BACS	Gill Mason - clerk	Clerks wages and expenses (30 th June)	£583.49

- 10.To review and approve the conditions of contract for services of the neighbourhood lengthsmen / environmental assistant.
- 11.To consider a four-year financial project plan for the neighbourhood council.

12.To receive an update on the play area at Tanterton Village Green.

13.To receive an update on the purchase of bikes and helmets for Pool House School.

14 To review the Unity bank change of signatories and additional signatories – clerk’s authorisation form to complete.

15.To receive an update on the purchase and installation of the electric gate.

16. To consider and appoint representatives for the following working groups:

- A review of the neighbourhood council.

The public consultation should aim to ascertain the level of awareness of ITNC the public currently has, their current opinions of it, and what actions they would like to see in the area.

- Proposal of an ITNC communications strategy.

To ensure the council are effectively listening to and being heard by residents. To consider setting up and managing a Facebook page and a Twitter account, writing and managing a quarterly newsletter and the organisation of monthly surgeries.

- Proposal of outreach to community groups.

With the aim of meeting with groups such as Intact and TVC to find their views on how ITNC can effectively help the local community.

17.To consider the content for the newsletter and a distribution date.

18.To approve and sign the AGAR 3 documentation for the end of the financial year audit 2019.

19.Date and time of the next neighbourhood council meetings.

Press and public are welcome to attend.