



Minutes of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 13<sup>th</sup> December 2017  
@ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs Roskell, Brookes, Soole, Darby and Anderson (Cllrs Bevan and McGrath arrived after the meeting had commenced and Cllr Bevan left before it finished)

There were eight members of the public present.

92/17 To receive apologies

***Cllrs Ellison and Thompson***

93/17 To approve the Minutes of the Meeting held on the 25<sup>th</sup> October 2017 (enclosed)

***It was resolved that the Minutes of the meeting held on the 25<sup>th</sup> October 2017 should be approved and signed by the Chairman as a true and accurate record.***

94/17 To receive Declarations of Interest

***None***

95/17 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*Residents present thanked the Council for installing CCTV equipment covering Cottam Lane – they stated that it seemed to be having the desired effect in that there had been a reduction in anti-social behaviour in that area. It was reiterated that there was still a problem with unauthorised speeding traffic and fly tipping and as such they supported the installation of a bollard, an item to be discussed later in the meeting.*

*It was mentioned that once again the Xmas Event had been a great success.*

*The meeting was reconvened*

96/17 To authorise payment of the following accounts:

On Line	GGS	Lengthsman	345.80
On Line	Viking Direct	Stationery	52.79

***It was resolved that the payments mentioned above should be approved***

97/17 To approve payment of one quarter share of the Clerk's 2018 SLCC membership subscription (approx total £270) and attendance incl. previous overnight stay costs at the Practitioners Conference 2018 (approx £400) being a combined net cost to each Council for whom he works of approx £167.50

***It was resolved that the payments mentioned above should be approved***

*Cllr Bevan arrived at the meeting*

98/17 To reconsider the resolution recorded under minute number 64/17 and now consider a further enclosed quotation which has been received from MS Bamber & Son Ltd at a figure of £6250

plus recoverable Vat this being somewhat cheaper than the original cost projections which have now time expired. The project costs for installation and connections are:

MS Bamber & Sons £6250

Electricity North West Connection Charge £1377.10

Total Installation Costs £7627.10

*Please note that LCC have already given their permission for the installation, PCC are not required to give any permission however they have been advised, the police have no objections and the Fire and Ambulance Services have been informed and so far, not raised any objections.*

*The installation would if agreed at the higher overall figure (NW Electricity Connection Charge) still require the written agreement of all residents who have private access rights to their properties.*

*Provision was made under minute number 64/17 for additional costs of £299 for mobile telephone access set up arrangements – it is unclear at this stage whether any similar cost will be involved however with all projects it would be sensible to include a contingency of say 10% which would require a total amount of say £8400 to be earmarked for the project.*

***It was resolved that the project as outlined above should be undertaken subject to the written agreement of all residents who have private access rights to their properties located on Cottam Lane***

*Cllr McGrath arrived at the meeting*

99/27 To consider the installation of 5 benches across the neighbourhood at sites shown on the attached map for which landowner permission has already been given. The benches to be purchased being the same as those recently installed around Tanterton recreation ground at a cost of £1500 plus installation material costs of approx £200 with labour undertaken by our lengthsman and another at cost of a further £200 being a total project cost of £1900.00. PFP have indicated that they might contribute but have not confirmed this nor indicated at what level. Agreement is sought to the full amount with appropriate reduction should a contribution be forthcoming.

***It was resolved that the above installation should be undertaken – it was noted that PFP had confirmed a contribution of £656.00 towards the project costs***

100/17 To consider in the light of the poor response to our advert for an Environmental Assistant and the information received that our existing lengthsman will not be renewing his contract in April that the two roles should now be amalgamated and a new advertisement placed in the next edition of our newsletter which will also carry an article on lengthsman duties so as to make it clear what the new combined role actually is and that a contract service price of £13.00 per hour be introduced for 28 hours due to the increased responsibilities contained therein. If approved the existing working group to take responsibility for placing the advert, interviewing and appointing a suitable person on a self-employed service contract and that the clerk's increase in hours minute 87/17 be deferred until the combined appointment is made.

***It was resolved that the proposal outlined above should be approved and work commenced to obtain a suitable self-employed person.***

*Cllr Bevan left the meeting*

101/17 To consider the Draft Budget and Precept proposals and set a Precept for the year 2018/2019

***It was resolved that the Precept for 2018/2019 should be increased by 10% to provide some additional reserves for potential projects in the next 18 months and that it should therefore be set at £53603.00***

102/17 To note that the date of the next meeting is scheduled for the 17<sup>th</sup> January 2018

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